

ABODE MT MARTHA
MAINTENANCE REQUEST

Please complete ALL details

Property: _____ Date: _____

Tenant name(s): _____

Home Phone No: _____ Work Phone No: _____

Mobile Phone No: _____ Email Contact: _____

Are there any occupants living at the property, over the age of 18 and not on your current lease?
 Yes No

Please TICK to indicate if there is maintenance required on the property:

- | | | |
|---|---------------------------|--------------------------|
| 1. Do your gutters require cleaning? | <input type="radio"/> Yes | <input type="radio"/> No |
| 2. Are ALL of your smoke alarms working? | <input type="radio"/> Yes | <input type="radio"/> No |
| 3. Are there any leaks under the kitchen sink? | <input type="radio"/> Yes | <input type="radio"/> No |
| 4. Are there any leaks under the bathroom wash basins? | <input type="radio"/> Yes | <input type="radio"/> No |
| 5. Are there any leaks from the shower? | <input type="radio"/> Yes | <input type="radio"/> No |
| 6. Are there any leaks behind the toilet? | <input type="radio"/> Yes | <input type="radio"/> No |
| 7. Are there any leaks from the roof onto the ceiling? | <input type="radio"/> Yes | <input type="radio"/> No |
| 8. Are there any power points that are faulty or not working? | <input type="radio"/> Yes | <input type="radio"/> No |
| 10. Are there any doors or windows that are not reasonably secure? | <input type="radio"/> Yes | <input type="radio"/> No |
| 11. Are there any problems with the external guttering or down pipes? | <input type="radio"/> Yes | <input type="radio"/> No |
| 12. Is there any evidence of dry rot in the wood on the property? | <input type="radio"/> Yes | <input type="radio"/> No |
| 13. Are any of the fences, retaining walls or gates not secure? | <input type="radio"/> Yes | <input type="radio"/> No |
| 14. Are there any loose or damaged tiles missing grout in the property? | <input type="radio"/> Yes | <input type="radio"/> No |

If you answered yes to any of the above questions, please list in further detail.

Is there any other maintenance you wish to report on this property?
(Please be as specific as possible)

Tenants Signature